

LANCASTER DOWNTOWN INVESTMENT DISTRICT AUTHORITY

November 17, 2010

Quorum

Meeting called to order at 12:00 noon by Chairperson, Dennis Cox.

Members present: Patti Connell, Harold Miller, Nancy Neff, Randy Patterson, Bob Ramsay, Scott Standish, James Wagner, Andrew Weikert.

Staff: Lisa Riggs, Executive Director
Solicitor, Bill McCarty
Cheryl Kieffer, Administrative Assistant

Introduction of Public Guests

No public guests were present.

Approval of Minutes of the September 22, 2010 Meeting

Motion by Randy Patterson, second, Nancy Neff, to approve the September 22, 2010 minutes. Motion approved.

Financial Reports – September & October

Motion by Harold Miller, second, Bob Ramsay, to approve the financial statements for September and October and checks #2635 through #2698 on the Fulton Bank account. Motions approved.

Nominating Committee Report

Motion by Harold Miller, second, Patti Connell, to appoint Mort Nierenberg to the DID Board of Directors and to forward his name to Mayor Gray for approval. Motion approved.

Motion by Bob Ramsay, second, Harold Miller, to approve the 2011 Slate of Officers for the DID Board of Directors as follows:

James Wagner, DID Chair
Dennis Cox, Vice-Chair
Harold Miller, Treasurer
Nancy Neff, Secretary

Motion approved.

Old Business – Advocacy Policy

The Board discussed amendments to the proposed DID Advocacy Policy that was submitted at the September meeting. Two amendments were proposed: (1) amendment to add a step to review the particular issue and the DID position with the DID solicitor; (2) amendment to secure a two-thirds (2/3) majority of DID Directors in support of the final decision.

Motion by Patti Connell, second, James Wagner, to approve the DID Advocacy Policy based on including the proposed amendments. Motion approved.

Executive Director's Report

Ms. Riggs discussed the budget spread sheet as of October 28th. Revenue is tracking positively 6 months into the budget. The owners (Union National Bank) of the former Academy of Music building made a payment of \$13,600, due to the letters sent in September requesting in-lieu donations. Expense levels are down, crediting the efforts of Ms. Kieffer. We're currently awaiting word from the County regarding their in-lieu of tax contribution, having requested \$68,000 from them. This is a large outstanding piece and we're hoping to get at least \$60,000 from them.

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The merchant meeting was a bit smaller than usual and included a presentation by the Community Homeless Outreach Center (CHOC) board members. Ms. Lepage resigned as co-chair person which leaves Molly Adams of Pappagallo/Detail stores as the Chairperson. The committee chose Aurora Creative Group for the production of the 2011 Downtown brochure. We've gotten the word out to encourage all businesses to participate in advertising in the brochure.

The construction on Queen and Prince Streets has mostly stopped although the final work is not completed. Mr. Cox thanked Ms. Riggs and the staff of the JSID for a job well done in notifying the merchants and property owners of the construction process and traffic delays.

A letter will be sent to DID property owners after the Thanksgiving Holiday encouraging them to weed tree wells, shovel snow, and advising them of the work done during leaf removal season and their responsibility as property owners.

The JSID and City of Lancaster are currently working on a major real estate strategy, focused on smaller scale, in-fill redevelopment, which will benefit Downtown Lancaster.

The dates for 2011 Board Meetings and Executive Committee Meetings were distributed and board members were asked to contact Ms. Kieffer with any questions before they are publicly advertised.

Adjourn

Motion by Randy Patterson, second, Nancy Neff to adjourn. Motion approved and meeting adjourned at 12:55 p.m.

Respectfully submitted,

Cheryl A. Kieffer
Assistant Secretary