

LANCASTER DOWNTOWN INVESTMENT DISTRICT AUTHORITY
March 24, 2010

Quorum

Meeting called to order at 12:00 noon by Vice-Chairperson, James Wagner.

Members present: Mike Abel, Harold Miller, Nancy Neff, Randy Patterson, Bob Ramsay, James Wagner, Andrew Weikert.

Staff: Lisa Riggs, Executive Director
Cheryl Kieffer, Administrative Assistant
Solicitor, Alex Henderson

Introduction of Public Guests

Bernie Harris, Lancaster Newspapers
James Schoepflein, DID property owner

Approval of Minutes of the January 27, 2010 Meeting and March 3, 2010 Special Meeting

Motion by Randy Patterson, second, Harold Miller to approve the January 27, 2010 minutes. Motion approved. **Motion by Randy Patterson, second, Bob Ramsay**, to approve the minutes of the March 3, 2010 special meeting. Motion approved.

Financial Reports – January and February

Motion by Harold Miller, second, Mike Able to approve the financial statements for January and February and checks #2236 through #2426 on the Fulton Bank account for the months of January and February. Motion approved.

New Business

Approval of DID 2010/2011 Budget. The Draft Budget and the Overview/Summary were sent to the DID Board and then mailed to the DID property owners March 1st. Ms. Riggs received one call from a property owner wanting to sell their property and one email from a property owner stating how well the budget was presented. This budget has no substantial changes from last year other than a small decline in assessment revenue. We are pleased that the County of Lancaster will continue their in-lieu of assessment contribution to the DID. Expenses are held at \$160,000 for the JSID Bike Patrol program, \$10,000 for marketing, and the cleaning contract continues with Service Group Incorporated. It is hopeful that the DID will renew in 2012 with a conservative budget put forth. Two years ago a public budget meeting was held and there were no challenges or critical questions.

Motion by Randy Patterson, second, Nancy Neff, to approve the 2010-2011 DID Budget. Motion approved.

Approval of DID/JSID Management Agreement. This is the fourth year for the DID/JSID Management Agreement. This is a standard fee for service agreement and it's unchanged from previous years agreements. The JSID Board asked Mr. Cox if he was favorable to the agreement and he replied in the affirmative. The JSID Board has already approved the agreement. Due to there not being any changes in the DID 2010/2011 Budget, the JSID has picked up some of the costs of the management fee.

Motion by Randy Patterson, second, Bob Ramsay, to approve the DID/JSID Management Agreement. Motion approved.

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Executive Director's Report

Roof Repair Update – The property manager sent a brief response to the solicitor's letter we sent them. They are waiting for a response from their insurance company and are working on other parts of the roof. Mr. Henderson said there were no counter threats from the property manager to the solicitor's letter. A rent refund was requested from them.

AQS Quilt Show – This event took six months of lead-up time with a lot of people involved in it. The PA Dutch Convention & Visitors Bureau and volunteers manned a concierge desk with Marshall. We're hoping for a success story. This was the first time this convention came to Lancaster County and they have signed up for two more years. The Convention Center is ahead of bookings for this time of year.

Marshall met with the neighbors of Central Market to discuss the construction there, beginning the first week in April. The new brochure, produced by Moxie House, has hit the racks and we've had a run on them. Zanzibar is the newest applicant for the Façade Grant program. The Façade Grant must be dispersed by June 30th.

Public Comment

Mr. Schoeplein commented that Lancaster is a great City, but Lancastrians don't appreciate what they have. The Convention Center is the best thing to happen to Lancaster; however, crime is higher than it should be. Mr. Patterson commented that the new positioning statement from the City will come out soon.

Adjourn

Motion by Nancy Neff, second, Randy Patterson, to adjourn the meeting. Motion approved.
Meeting adjourned at 12:55 p.m.

Respectfully submitted,

Cheryl A. Kieffer
Assistant Secretary