

LANCASTER DOWNTOWN INVESTMENT DISTRICT AUTHORITY

May 27, 2009

Quorum

Meeting called to order at 12:00 noon by Chairperson, Dennis Cox.

Members present: Mike Abel, Patti Connell, Harold Miller, Dean Oberholtzer, Scott Standish, James Wagner

Staff: Lisa Riggs, Executive Director
Cheryl Kieffer, Administrative Assistant
Solicitor, Alex Henderson

Introduction of Public Guests

No public guests were in attendance.

Approval of Minutes of the March 25, 2008 Meeting

Solicitor Henderson asked that the March 2009 minutes be corrected to show that the motion to approve the Act 3 (Right-to-Know Laws) was not made by him but by Randy Patterson.

Motion by Patti Connell, second, James Wagner, to approve the Minutes of the March 25, 2009 meeting, as corrected. Motion approved.

Financial Reports – March & April

Motion by Harold Miller, second, Michael Abel, to approve Financial Statements for the months of March & April; approval of checks #1938 through #1970 on the Fulton Account for the month of March and approval of checks #1971 through #1997 on the Fulton Bank account for the month of April. Motion approved.

By-Laws – Review and Discussion

Ms. Riggs told the board that she reviewed the by-laws and has suggested language changes involving: Board meeting times, dates and the fiscal year; the language on election, length of term, and resignation of board members; specific types of board members, such as large property owners and/or a representative of the City of Lancaster. Ms. Riggs forwarded the prospective changes to Mr. Henderson for mark-up and she hopes to review the changes at the June Executive Committee Meeting with a vote on the changes at the July Board Meeting. She noted that the By-Laws require the Board to receive the edits ten days in advance, and that she will ensure the process meets the requirements.

Executive Director's Report

Ms. Riggs stated that we closed the fiscal year with a projected slight negative net income of a few thousand dollars. We are working with Carol Roland of Trout, Ebersole & Groff on the annual audit that will be presented at the July Board Meeting. Our in-lieu-of-tax contributions were slightly off from last year's contributions. The Executive Committee was made aware of the reassessment of the Fulton Bank properties, which will be approximately \$10,000 less in assessment revenue to the DID than prior years. Their appeal is retroactive to May 1, 2008, however, the Bank has agreed to waived last year's assessment. A 2009 revised assessment notification was sent to the Fulton Bank.

The 2008 Lien List was circulated by Ms. Riggs and she stated that we did call some of those on the list. Mr. Henderson told the board that sometimes there is a conflict of interest with their clients and he sends those liens to Ms. Riggs for her signature.

Ms. Riggs told the board that Dwight Hess has served his time as chairman of the Retail Committee, and we have a candidate in mind for that position. She hopes that between Mr. Hess and Marshall Snively that an update can be provided soon..

The Hager building had the bricks pointed and will receive \$8,000 in the façade improvement grant. Mr. Kim's dry cleaning business at Prince and Orange Streets will take down their sign and do other improvements, and will receive approximately \$6,225 in façade improvement grant funds. We'll have approximately \$14,000 in grant funds left in the Façade Grant Fund after those 2 payments.

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The traffic and pedestrian signage is moving ahead, albeit about a month behind schedule. Installation of the signs now will likely occur toward the end of the summer months.

Mr. Cox told the board that the Mayor convened an Ad Hoc Committee to develop a positioning statement related to Lancaster City as a destination. Lancaster City should have the right balance of Tourism and being a great place to live. He will keep the board updated as plans develop. Mr. Cox then noted he had just spoken to Jeff Hawkes at the Intelligencer. Mr. Hawkes was inquiring what project was coming next as the Convention Center was nearing opening. Mr. Cox shared his concerns about the lack of clarity on priorities and offered that the DID should have a voice in the discussion. What economic and leadership tools do we need? He asked that board members give some thought to the future role of the DID.

Adjourn

Motion by Scott Standish, second, James Wagner, to adjourn the meeting. Motion approved.
Meeting adjourned at 1:05 p.m.

Respectfully submitted,

Cheryl A. Kieffer
Assistant Secretary